

Peer Educator Program School Checklist

- Appoint school based Program Coordinator
- Select students to train as Peer Educators
- Select year levels to be educated by Peer Educators (25% student enrolment)
- Negotiate date for training with Epilepsy Foundation Educator
- Notify by letter parents of students with epilepsy of intention to run program
- Put article in newsletter informing the school community about the program
- Book suitable room for training workshop that allows for use of data projector and student computers
- Ensure each student attending the one day workshop has access to computer laptop, ipad to use for the day
- Ensure the school based coordinator preferably /or another teacher involved in the program attends the full day training workshop.
- Ensure school coordinator signs off on approval for individual peer educators plan on how they intend to educate other students
- Provide ongoing support to Peer Educators to ensure the successful implementation of their plans to educate other students
- Ensure Peer Educators submit the required evaluation documentation to the Epilepsy Foundation Educator.
- School Coordinator to submit required evaluation documentation to thei local Epilepsy Australia member organisation.